

# NOTICE OF A MEETING OF THE CHARTER TRUSTEES FOR HARROGATE

- To:** Councillors Chris Aldred, Philip Broadbank, Sam Gibbs, Michael Harrison, Paul Haslam, Peter Lacey, John Mann, Pat Marsh, Mike Schofield and Monika Slater.
- Date:** Monday, 11th December, 2023
- Time:** 10.30 am
- Venue:** Council Chamber - Civic Centre, St Luke's Avenue, Harrogate, HG1 2AE

All Members of The Charter Trustees for Harrogate are summoned to attend this meeting to consider the items of business set out on the agenda below.

Members of the public are entitled to attend this meeting as observers for all those items taken in open session. Please contact the named democratic services officer supporting this committee, details at the foot of the first page of the Agenda, if you have any queries.

Recording is allowed at Council, committee and sub-committee meetings which are open to the public. Please give due regard to the Council's protocol on audio/visual recording and photography at public meetings. Anyone wishing to record is asked to contact, prior to the start of the meeting, the named democratic services officer supporting this committee. We ask that any recording is clearly visible to anyone at the meeting and that it is non-disruptive.

**BARRY KHAN**  
**CLERK TO THE CHARTER TRUSTEES**

## AGENDA

- 1. Apologies for Absence**
- 2. Minutes of the Meeting held on 23 October 2023** (Pages 3 - 4)
- 3. Declarations of Interest**

All Members are invited to declare at this point any interests they have in items appearing on this agenda, including the nature of those interests.
- 4. Questions and Statements by the Public**

Members of the public may ask questions or make statements at this meeting if they have given notice to Elizabeth Jackson, Democratic Services Manager ([elizabeth.jackson@northyorks.gov.uk](mailto:elizabeth.jackson@northyorks.gov.uk)). and supplied the text by midday on Wednesday 6 December, three working days before the day of the meeting. Each speaker should limit themselves to 3 minutes on any item. Members of the public who have given notice will be invited to speak:-

  - at this point in the meeting if their questions/statements relate to matters which are not otherwise on the Agenda (subject to an overall time limit of 30 minutes);
  - when the relevant Agenda item is being considered if they wish to speak on a matter which is on the Agenda for this meeting.

If you are exercising your right to speak at this meeting, but do not wish to be recorded, please inform the Chair who will instruct anyone who may be taking a recording to cease while you speak.

**5. Charter Mayor's Report**

The Charter Mayor to provide a verbal update on his activities since the last meeting of the Charter Trustees.

**6. Finance Report**

To note the report of the Responsible Financial Officer

**(Pages 5 - 8)**

**7. Charter Trustees for Harrogate Budget and Precept 2024/25**

To approve the report of the Responsible Financial Officer

**(Pages 9 - 12)**

**8. Charter Mayor and Deputy Charter Mayor for 2024/25**

To inform Charter Trustees of nominations for the Charter Mayor and Deputy Charter Mayor for the Council year 2024/25

**9. Any items which the Mayor agrees should be considered as a matter of urgency because of special circumstances**

Any other items which the Leader agrees should be considered as a matter of urgency because of special circumstances

**10. Date of Next Meeting**

To approve the date of the Annual Meeting scheduled for Tuesday 21 May 2024 at 10.30 am

**Members are reminded that in order to expedite business at the meeting and enable Officers to adapt their presentations to address areas causing difficulty, they are encouraged to contact Officers prior to the meeting with questions on technical issues in reports.**

**Contact Details:**

For enquiries relating to this agenda please contact Elizabeth Jackson, Democratic Services Manager.

Tel: 01423 556409 or email [Elizabeth.jackson@northyorks.gov.uk](mailto:Elizabeth.jackson@northyorks.gov.uk)

Website: [www.northyorks.gov.uk](http://www.northyorks.gov.uk)

Barry Khan  
Assistant Chief Executive  
(Legal and Democratic Services)  
County Hall  
Northallerton

1 December 2023